

Development / Project Officer (1-Year Contract)



About us: Comann Eachdraidh Sgìre a' Bhac SCIO (Back Historical Society, CEBac) is a charity committed to preserving, maintaining and communicating the heritage and history of the Back area.

Responsibilities:

- Gather resources, create an archive and displays
- Liaise with the community and organise outreach initiatives and fundraising events
- Identify funding opportunities and submit compelling grant proposals
- Track progress and provide regular reports to board

Qualifications:

- Interest in local history and heritage
- Excellent communication and organisational skills
- Fundraising and grant application experience
- Self-motivated

Fluency in Gaelic is desirable, but not essential.

Contract Details:

- Part-time, 21 hours per week (0.6 FTE)
- 1 year fixed contract (with possibility of contract extension next year)
- Salary of £25,000 *pro rata*

Application: Submit your CV, cover letter, and supporting documents to info@cebac.org with "Development Officer Application" in the subject line. Applications accepted until 20/11/24.

Comann Eachdraidh Sgìre a' Bhac values diversity and is an equal opportunity employer.

Thank you for your interest in joining our team.

Comann Eachdraidh Sgìre a' Bhac